



RFP/DU/004/2020-2021

**REQUEST FOR PROPOSAL FOR WATER PURIFICATION SYSTEM AT DAYSTAR
UNIVERSITY ATHI RIVER AND NAIROBI CAMPUS**

AS PER THE TERMS OF REFERENCE

**SUBMISSION DEADLINE: FRIDAY, 7TH MAY 2021 AT
1PM**

APRIL 2021

REQUEST FOR PROPOSAL FOR WATER PURIFICATION SYSTEM AT DAYSTAR UNIVERSITY ATHI RIVER AND NAIROBI CAMPUS

1. BACKGROUND INFORMATION

Daystar University is a chartered private institution of higher learning established under the Universities Act (2014) and offering education, training, research, and extension services at Nairobi Campus, along Valley Road and Athi River Campus Mombasa Road, 40 kilometers East of Nairobi on the foot of Lukenya Hills in the Republic of Kenya.

The institution currently does not have a reliable drinking water solution required to serve the entire University population. Our main source of water being borehole is not ideal for drinking. It is from this background that University is inviting qualified firms to submit their proposals on water purification infrastructure and technology that would offer safe and cost-effective drinking water using the advanced water purification technology to deliver safe, high quality and great tasting water to our students and entire Daystar community.

2. TERMS OF REFERENCE

2.1.Scope and Objectives of the Project

For the bidders to understand our needs, we request them to visit both campuses and carry out a survey so that they can give a proposal based on the following:

- 1.) An understanding on how drinking water is currently managed at Daystar University and how we can improve.
- 2.) Collected data that would assist in designing an eco-friendly drinking water solution for Daystar University.
- 3.) Identify ideal locations to install purifiers, and the total number of purifier/coolers required.

2.2 Your proposal should capture the following :

- i) Purification infrastructure and technology proposed to Daystar.
- ii) The system should cover all preventive and curative maintenance.
- iii) The proposed number of coolers/purifiers based on student population in both campuses.
- iv) Comparative advantage compared to bottled water.

- v) Financial proposal on total cost per purifier per month.
- vi) Installation and setup cost and implementation timelines.
- vii) Provide lease business model and charges required on maintenance.

3. REQUIREMENTS THAT SHOULD BE INCORPORATED IN BIDDER'S SUBMISSION.

3.1	MANDATORY REQUIREMENTS
1.	Provided all the statutory documents. (A copy of Certificate of Registration/Incorporation
2.	A copy of Valid Tax Compliance certificate
3.	Provide List of Clients that the bidder has offered similar services
4.	Must submit audited financial statements for the latest financial year, i.e., calendar year 2019-2020 or equivalent.
5.	Must provide certified bank statements valid for the last 6 months before the date of Proposal
6.	Provide physical location of the company and its Directors.
7	Provide certification of the product (water purifiers) from relevant professional and regulatory agencies.
3.2	TECHNICAL REQUIREMENTS
a)	Proven Experience of the firm in projects of similar sector.(Attach contracts & LPO's as evidence)
b)	Highly qualified technicians/Engineers servicing of purifiers.(with evidence)
c)	Maintenance and Implementation Methodology
d)	Project Workflow and implementation timelines

4. SUBMISSION GUIDELINES

Eligible candidates can download the tender document or access directly from procurement department. The price to be charged for the document shall be a non-refundable fee of **Kshs.3,000/= (Three thousand shillings only)** which can be deposited directly to Cooperative Bank, Daystar University **Account**

No:01120065209800 of Athi River Branch. **(Please attach payment receipt to your proposal)**

Your proposed/ bid should be dropped in the Tender Box provided at Daystar University, Nairobi Campus, off Valley Road, Mwangaza Wing, at Ground Floor on or before Friday, **7th May 2021** by 1.00pm.

Bid documents will be opened immediately thereafter in the presence of bidders or their representatives who choose to attend at Daystar University, Nairobi Campus, Mwangaza wing, Ground Floor by 1.30pm. After tender opening, the evaluation process shall commence.